

Grants for Arts Projects Application  
**Organizational Activities**

Read the  
instructions that  
follow this form  
before you start.

OMB No. 3135-0112  
Expires 11/30/2007

Provide a representative list of your organization's programming or activities for the following years: 2002-03, 2003-04, 2004-05. For organizations that schedule activities according to a single calendar year, use programming for 2002, 2003, and 2004. If necessary, you may attach up to two additional pages.

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**Applicant** (official IRS name):



**Type in the space provided; do not type outside the lines. Do not reduce type below 12 point font size.** If necessary, you may attach up to two additional pages. Make sure that any additional pages are labeled clearly with your organization's name and have margins of at least one inch.

Provide a representative list, in chronological order, of your organization's programming or activities for the following years: 2002-03, 2003-04, 2004-05. For organizations that schedule activities according to a single calendar year, use programming for 2002, 2003, and 2004.

This list demonstrates eligibility (i.e., your organization's three-year history of programming) and the artistic excellence and merit of your organization. Where available, include arts or cultural programming that has a relationship to the project for which you are requesting support (e.g., show examples of previous festival programming if your project is for a festival; provide examples of your previous work with children or youth if you are applying under *Learning in the Arts*). For most applicants, this list should show selected artists/projects/exhibitions/works that your organization has or will have presented/produced/exhibited/performed. Use the bullets below as a guide to possible column headings for your list; adjust them as appropriate for your organization. If you are applying under *Access to Artistic Excellence*, also see the "Special Requirements" section as some fields/disciplines have additional guidance.

- Year: 2002-03, 2003-04, or 2004-05. For organizations that schedule activities according to a single calendar year, use 2002, 2003, and 2004.
- The titles of the works/productions/exhibitions or of the program or project.
- Key Artist(s)/Personnel. This may include a creator or project head such as a choreographer, composer, playwright, performing artist, arts specialist, teacher, etc. Also list any key personnel such as a director, conductor, curriculum developer, assessment/evaluation specialist, youth/community development specialist, etc.
- The location of the activity.
- Dates of the activity and the number of performances/classes/events/exhibitions.
- Attendance and, where available, percent of capacity figures.
- Fees paid to artists/companies and/or to teachers or other arts learning providers. (Use average or aggregate fees where appropriate. Applicants with Musical Theater or Theater projects also should include actors' average weekly salary for rehearsals and performances for the 2004-05 season.)

Example:

A performing arts group might fill out its representative list as follows:

| Year    | Title/Creator        | Key Artist(s)                 | Location      | Dates/# of perfs.             | Attendance/<br>% Capacity | Fees |
|---------|----------------------|-------------------------------|---------------|-------------------------------|---------------------------|------|
| 2003-04 | Work A/<br>Creator A | John Smith, Jane Doe          | Civic Theater | Jan 27-31,<br>2004/6 perfs.   | 850/71%                   | \$\$ |
| 2003-04 | Work B/<br>Creator B | Richard Jones,<br>Robert Hall | Civic Theater | April 17-21,<br>2004/7 perfs. | 1,050/88%                 | \$\$ |

Example:

An after-school visual arts learning program might fill out its representative list as follows:

| Year    | Program/Location                      | Project Head | Participating Artist(s)            | Dates/# of classes                        | Attendance   | Fees |
|---------|---------------------------------------|--------------|------------------------------------|---|--|------|
| 2003-04 | After School Arts/ Sweeney Elementary | Jan Smith    | Lois Jones<br>Vince Kraft          | Sept. 03- May 04; 1½ hours weekly/28weeks | 125 3 <sup>rd</sup> & 4 <sup>th</sup> grade students | \$\$ |
| 2003-04 | Teen Studio/ Austin Fine Arts         | Bob Doe      | Ray Ward<br>Jill Hale<br>Kate Hall | 2 hours weekly/year-round                 | 80 students  | \$\$ |